# Checkpoint Meeting Minutes

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| 3 |

## Group Identifier:

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| --- | --- | --- |
| 02 | 02 | 2017 |

## Date of Meeting:

## Attendance Register:

|  |  |
| --- | --- |
| **Name** | **Present** |
| Ismail Abukar | X |
| Amy Dowse | X |
| Dorota Hawro | X |
| Sanjeev Ponnapula | X |
| Falah Zaidan | A |

If present mark with (X), approved absence (A), otherwise leave blank

## Progress review of last week

|  |  |  |
| --- | --- | --- |
| **Name** | **Task Description** | **Task Status** |
| Person 1:  Ismail Abukar | Create a class diagram for given module – to be combined | C |
| Design the general structure for the GUI | O |
| Create the database | O |
| Person 2:  Amy Dowse | Create a class diagram for given module – to be combined | C |
| Design the general structure for the GUI | O |
| Create the database | O |
| Person 3:  Dorota Hawro | Create a class diagram for given module – to be combined | C |
| Design the general structure for the GUI | O |
| Create the database | O |
| Person 4:  Sanjeev Ponnapula | Create a class diagram for given module – to be combined | C |
| Design the general structure for the GUI | O |
| Work on the logic behind the Authentication module | O |
| Person 5:  Falah Zaidan | Create a class diagram for given module – to be combined | C |
| Design the general structure for the GUI | O |
| Work on the logic behind the Authentication module | O |

Max three rows per group member. Task status: (C) completed (O) ongoing (X) no report

## Plan for next week

|  |  |  |
| --- | --- | --- |
| **Name** | **Task Description** | **Task Status** |
| Person 1:  Ismail Abukar | Create basis of the database – focusing on authentication tables | O |
| Create other tables in the database | O |
|  |  |
| Person 2:  Amy Dowse | Create the GUI design | O |
| Use class diagram to look at logic needed for own module | N |
|  |  |
| Person 3:  Dorota Hawro | Create GUI design for login part of system | O |
| Use class diagram to look at logic needed for own module | N |
|  |  |
| Person 4:  Sanjeev Ponnapula | Work on logic behind the authentication module | O |
| Use class diagram to look at logic needed for own module | N |
|  |  |
| Person 5:  Falah Zaidan | Work on logic behind the authentication module | O |
| Use class diagram to look at logic needed for own module | N |
|  |  |

Note: Some of the tasks that are still ongoing from last we have been reassigned to

different members to allow others to make further progress on other aspect

Max three rows per group member. Task status: (N) new (O) ongoing (X) no report

## Other Issues and Risks

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| --- |
| For the past 4 meetings (2 lab sessions and 2 arranged meetings), all 5 members have not been present. This is a risk and different group members will have a different understanding of the state of the project. We are updating members who have missed the meetings about what took place but this is not the same as being there and hearing all of the discussions that take place. |